

(DATE)

(NAME)
(ADDRESS)

Dear,

Please accept my congratulations for being selected to receive the University of Georgia's Georgia Research Education Award Traineeship (GREAT) Doctoral Fellows assistantship. GREAT Fellows are chosen from among the most outstanding nominees in specific disciplines that enhance or develop areas of research and scholarship strength of the university.

The benefits of this assistantship include an annual payment of \$27,000 and a reduction of the tuition fee to \$25 per semester, instead of the standard tuition, which for the 2018-2019 school year was \$4,352 for in-state students and \$12,346 for out-of-state students. Therefore, the full value of this award includes the annual payment and the savings in tuition that you will receive should you accept this assistantship. **Payments for new students will be prorated for the first year since students do not begin their assistantship assignment until August 1, 2019 rather than July 1, 2019.**

As a GREAT Fellow, you will be required to complete responsible conduct of research (RCR) training or other professionalism training within your first year of attendance. To meet this obligation the Graduate School offers a course GRSC 8550 Responsible Conduct of Research in both the spring and fall semesters. However, your department may offer a discipline-specific alternative. You will also be required to prepare and submit an individual development plan (IDP) and a mentor-mentee compact (MMC) by the end of your second year. You can visit our website at <http://grad.uga.edu> for examples and templates of these documents. Once completed, you can upload your IDP and MMC on our Grad Status website at <http://gradstatus.uga.edu/Forms>. Your assistantship may not be renewed for the following year if these obligations are not met.

All University of Georgia students are required to pay mandated student fees. For spring 2019, these are \$1,139 and included services of the University Health Center and Ramsey Student Center for Physical Activities as well as transportation, athletic, technology, and activity fees. International students also will be required to pay an International Student Compliance Fee. The updated fee amount can be found at http://issis.uga.edu/docs/Info_Section/ISCF_amounts.pdf. For further information on tuition and fees, please see <http://www.bursar.uga.edu>.

To determine what impact, if any, this assistantship will have on your financial aid award for the academic year, please contact the Office of Student Financial Aid (OSFA) at 706-542-6147 or osfa@uga.edu.

All students on assistantship are required to have health insurance unless you qualify to opt out of the University System's health insurance plan. Further information on premiums for the Mandatory Plan is available at <https://hr.uga.edu/students/student-health-insurance/mandatory-plan/mandatory-plan-premiums/>. Additional information on student health insurance can be found at <http://www.hr.uga.edu/students>.

You will have a 13 hour per week work obligation to the department, working on research/ scholarship in the high priority area of research connected with your GREAT assistantship. Your work obligation will begin on August 1, 2019 and end on June 30, 2020. If you have questions about your work obligations, please contact your (graduate coord name). You must register for a minimum number of credit hours for each semester when accepting an assistantship award. For fall and spring semesters, the minimum is 12 credit hours. For summer semester, the minimum is 9 credit hours.

The GREAT assistantship will be renewable for up to five years total support, pending adequate progress toward the degree, completion of required professional development, and continued availability of funding from the State of Georgia.

We hope that you will join the reception held by the Graduate School honoring all Graduate School award recipients. You will receive an invitation to the event later in the summer with further details.

Please fill out the enclosed reply form and return it no later than **April 15, 2019** to:

(Address and Email)

I sincerely hope you will accept this award offer. I wish you great success in your graduate work at The University of Georgia and beyond, in all of your future endeavors.

Sincerely,

NAME

cc: Sabrina Woods