

Date

Address

Dear XXXXX,

Congratulations! You have been selected to receive a Graduate School Assistantship. Recipients are selected through a competitive process, and awards are made only to the University's most qualified individuals. Your award will be XXXXX (**\$2,062- doctoral and \$1854 – masters**) per month for the 2019-2020 year, which runs from August 1, 2018 to June 30, 2019. **Payments for new students will be prorated for the first year since students do not begin their assistantship assignment until August 1, 2019 rather than July 1, 2019.**

Your assignment for your assistantship duties will be with the ICE Project (Ideas for Creative Exploration). Contingent upon satisfactory academic progress, work performance, the recommendation of your department, and continued funding by the State of Georgia, your award will be extended for the following year (2020-2021) through May 31, 2021.

By accepting this award, you will pay only a reduced tuition fee of \$25 per semester instead of customary tuition, which for the Spring 2019 semester is \$4,352 for in-state students and \$12,346 for out-of-state students. To determine what impact, if any, this assistantship will have on your financial aid award for the academic year, please contact the Office of Student Financial Aid (OSFA) at 706-542-6147 or osfa@uga.edu. This is strongly encouraged for students who receive this letter after July 1.

You will be obligated to pay mandated student fees. For spring 2019, these are \$1,139 and included services of the University Health Center and Ramsey Student Center for Physical Activities as well as transportation, athletic, technology, and activity fees. International students also will be required to pay an International Student Compliance Fee. The updated fee amount can be found at http://issis.uga.edu/docs/Info_Section/ISCF_amounts.pdf. For further information on tuition and fees, please see <http://www.bursar.uga.edu>.

All students on assistantship are required to have health insurance unless you qualify to opt out of the University System's health insurance plan. Further information on premiums for the Mandatory Plan is available at <https://hr.uga.edu/students/student-health-insurance/mandatory-plan/mandatory-plan-premiums/>. Additional information on student health insurance can be found at <http://www.hr.uga.edu/students>.

If you accept this award, you must register for a minimum number of credit hours for each semester when accepting an assistantship award. For fall and spring semesters, the minimum is 12 credit hours. For summer semester, the minimum is 9 credit hours.

I sincerely hope you will accept this offer of an assistantship, and I wish you success at UGA. Please inform us of your decision by signing and returning one copy of this letter to [Name] at [Address] no later than [Date] (**students must be given at least to April 15, 2019**).

Sincerely,

Faculty Member (PI) or Dept. Head

Dept. Head or Dean

Accepted:

Declined:
